

WE ARE HIRING



JOIN OUR TEAM AT
THE LETTERING MACHINE

theletteringmachine.com



POSITION

Team Member

REQUIREMENTS

- Ready to learn
- Work well with others
- Good organizational and time management skills
- Self-motivated
- Able to stand for long periods of time
- Detail oriented
- Good communication skills
- Non-smoker (due to working with clothing material)

HOURS

- Up to 30 hours a week
- Flexible with hours, but looking for early morning/afternoon

RESPONSIBILITIES

- Customer Service
- Shipping/processing completed orders
- Embroidery/printing production assistance
- Daily cleaning